



Title	Table Saw Safety Procedure
Procedure	Table Saw Safety Procedure 001
Date Approved	05/2017
Next Review	05/2018 or when a new machine or attachment is purchased or being used in the workshop for the first time by a member.
Distribution	All members
Location	Printed copy in Main filing cabinet, PC copy c:\my documents\Table Saw Safety Procedure 001.doc
Author	Geoff Crapp
Other relevant documents	Induction to machines procedure, Machines Safety Procedure, Chainsaw procedure, Table saw procedure, Planer/Thicknesser procedure, Dust Collector Procedure, Workshop Attendance procedure, Electrical Leads and electrical safety checks procedure
Document History	
Version	Notes
001	Second Issue no changes made.



SAFE OPERATING PROCEDURES

Table Saw (Panel, Cabinet)

DO NOT use this machine unless you have been instructed in its safe use and operation and then been approved and registered in the club as authorised to use it



Approved safety glasses must be worn at all times in work areas.



Close fitting/protective clothing or an apron is encouraged.



Appropriate footwear with substantial uppers must be worn.



Approved hearing protection must be worn at all times.



Rings, ties, watches and jewellery must be removed.

PRE-OPERATIONAL SAFETY CHECKS

1. Select the correct type of blade. Check the sharpness, set and general condition.
2. Ensure that all guards and safe devices are in position and secured.
3. Adjust all guards to minimum practicable clearances for the timber to be cut.
4. Lock the table securely after adjustments are made
5. Ensure that the riving knife is correctly adjusted and securely mounted.
6. Check material to be sawn for defects, loose knots and foreign matter such as nails, etc.
7. Start the dust extraction unit before commencing the sawing process – if not interlocked.

OPERATIONAL SAFETY CHECKS

1. Stand to one side of the line of the saw when turning on the power.
2. Ensure safe and correct manual handling of large or heavy sheet panel materials.
3. Avoid free-hand cutting and only use appropriate fences or mitre guides.
4. Always allow the saw to reach the maximum revolutions before operating to avoid stalling the blade and overheating the motor.
5. Feed material only as fast as the saw will cut freely.
6. Sawing operations must be done slowly, smoothly and, whenever possible, without stopping.
7. Use a suitable push stick for short or narrow timber and in removing off-cuts from the table.
8. Never remove off-cuts or waste materials while the saw is running.
9. Never leave the panel saw running while unattended.

HOUSEKEEPING

1. On completion of the job, turn off the isolation switch and leave the panel saw and floor area in a safe, clean and tidy state.
2. Make sure good housekeeping practices are in place to minimise any dust/waste build-up – including inside the saw cabinet & dust ports.