



Title	Linisher Safety Procedure
Procedure	Linisher Safety Procedure 001
Date Approved	05/2017
Next Review	05/2018 or when a new machine or attachment is purchased or being used in the workshop for the first time by a member.
Distribution	All members
Location	Printed copy in Main filing cabinet, PC copy c:\my documents\Linisher Safety Procedure 001.doc
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Other relevant documents	Induction to machines procedure, Machines Safety Procedure, Workshop Attendance procedure, Dust collection, Electrical Leads and electrical safety checks procedure
Document History	
Version	Notes
001	Second Issue no changes made.



## SAFE OPERATING PROCEDURES

# Sander Belt – Disc (Combination)

**DO NOT** use this machine unless you have been instructed in its safe use and operation and then been approved and registered in the club as authorised to use it.



Safety glasses must be worn at all times in work areas.



Long and loose hair must be contained or restrained.



Appropriate footwear with substantial uppers must be worn.



Close fitting/protective clothing must be worn.



Rings and jewellery must not be worn.



Gloves must not be worn when using this machine.

**Only one person may operate this machine at any one time.**

### PRE-OPERATIONAL SAFETY CHECKS

1. Check the workspace and walkways to ensure there are no slip/trip hazards present.
2. Ensure you are familiar with the operation of the ON/OFF switch and Emergency Stop.
3. Check the sanding disc table is set not more than 2mm from disc.
4. Check the finishing belts and discs are both in a serviceable condition.
5. Ensure the operator be positioned out of direct line of abrasive belt at all times.
6. Ensure dust extraction is on before operating either sanding machine.
7. Faulty equipment must not be used. Immediately report suspect machinery.

### OPERATIONAL SAFETY CHECKS

1. Both components of this combination machine should NOT, where possible, be operated simultaneously.
2. Allow machine to reach maximum revolutions before operating to avoid overloading.
3. Always place material on the table on the downward side of the disc travel to hold it secure on the table surface or belt surface. Never attempt to sand very small items by hand.
4. Hold material firmly against stops or table before applying pressure on abrasive disc or belt.
5. Keep fingers clear of sanding disc or belt while sanding.
6. Periodically clean the belt or disk with an approved rubbing block to unclog the abrasive and maintain efficient operation.
7. Never leave the machine while it is running.
8. Before making adjustments switch off and bring the machine to a complete standstill.

### HOUSEKEEPING

1. Switch off the machine and leave the floor area in a safe, clean and tidy state.
2. Make sure good housekeeping practices are in place to minimise dust/waste build-up.